

Export Development Canada

Steven Richards

Senior Vice-President, GRM & CRO

February 2025

Travel expenses										
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Places visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
T-2025-02-3333-710037-01	Operational Meeting	2025-01-08	2025-01-16	Ottawa, ON	\$ 322.32	\$ 48.77	\$ 1,514.57	\$ 543.20		\$ 2,428.86
Total travel										\$ 2,428.86
Additional comments:										
Hospitality expenses										
Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the commercial establishment or vendor	Attendees (EDC):	Attendees (guests):				Total amount
H-2025-02-3333-80100751-01	Operational Meeting	2024-12-09	Ottawa, ON	Oilly Fresco's	4					\$ 31.59
TOTAL HOSPITALITY										\$ 31.59
Total :										\$ 2,460.45
Additional comments:										