

Export Development Canada

Steven Richards

Senior Vice-President, GRM & CRO

December 2024

Travel expenses										
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Places visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
T-2024-12-3333-708216-01	Operational Meeting	2024-11-04	2024-11-07	Ottawa, ON	\$ 728.76	\$ 143.65	\$ 703.59	\$ 266.75		\$ 1,842.75
T-2024-12-3333-708217-01	Operational Meeting	2024-11-12	2024-11-14	Ottawa, ON	\$ 965.45	\$ 134.61	\$ 681.94	\$ 333.30		\$ 2,115.30
Total travel										\$ 3,958.05

Additional comments:

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Hospitality expenses

Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the commercial establishment or vendor	Attendees (EDC):	Attendees (guests):				Total amount
H-2024-12-3333-80098707-01	Operational Meeting	2024-11-04	Ottawa, ON	EDC Kitchen	5	0				\$ 5.00
TOTAL HOSPITALITY										\$ 5.00
Total :										\$ 3,963.05

Additional comments: