

Export Development Canada												
Susannah Crabtree												
Senior Vice-President, People and Culture Group												
November 2025												
Travel expenses												
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Places visited	Second Place Visited	Other Places Visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
T-2025-11-7100-716637-01	Business Development	2025-10-14	2025-10-18	Quebec City, QC, Canada			\$ 322.57	\$ 405.99	\$ 997.22	\$ 313.50	\$ -	\$ 2,039.28
Total travel												\$ 2,039.28
Additional comments:												
Hospitality expenses												
Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the first commercial establishment or vendor	Name of the second commercial establishment or vendor	Name of any other commercial establishments or vendors	Attendees (EDC):	Attendees (guests):				Total amount
H-2025-11-7100-80106808-01	Operational Meeting	2025-09-09	Ottawa, ON, Canada	Olga's Deli & Catering	Export Development Canada		2	0				\$56.24
H-2025-11-7100-80107453-01	Operational Meeting	2025-10-02	Ottawa, ON, Canada	Olga's Deli & Catering	Export Development Canada		3	0				\$87.36
H-2025-11-7100-80107453-02	Operational Meeting	2025-10-07	Ottawa, ON, Canada	Olga's Deli & Catering	Export Development Canada		2	0				\$58.50
H-2025-11-7100-80107453-03	Operational Meeting	2025-10-20	Ottawa, ON, Canada	Olga's Deli & Catering	Export Development Canada		17	0				\$719.00
H-2025-11-7100-80107811-01	Operational Meeting	2025-10-21	Ottawa, ON, Canada	Export Development Canada			5	0				\$25.00
H-2025-11-7100-80107453-04	Operational Meeting	2025-10-27	Ottawa, ON, Canada	Olga's Deli & Catering	Export Development Canada		2	0				\$58.50
TOTAL HOSPITALITY												\$ 1,004.60
Total :												\$ 3,043.88
Additional comments:												