

Export Development Canada
 Susannah Crabtree
 Senior Vice-President, People and Culture Group
 December 2024

Travel expenses										
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Places visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
T-2024-12-7100-706092-01	Operational Meeting	2024-08-01	2024-08-02	Montreal, QC		\$ 281.79	\$ 267.75	\$ 183.20	\$ 40.00	\$ 772.74
Total travel										\$ 772.74

Additional comments:

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Hospitality expenses										
Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the commercial establishment or vendor	Attendees (EDC):	Attendees (guests):				Total amount
H-2024-12-7100-80098203-01	Operational Meeting	2024-10-09	Ottawa, ON	EDC Kitchen	35	0				\$ 35.00
H-2024-12-7100-80098203-02	Operational Meeting	2024-10-21	Ottawa, ON	EDC Kitchen	5	0				\$ 5.00
H-2024-12-7100-80098203-03	Operational Meeting	2024-10-29	Ottawa, ON	EDC Kitchen	12	0				\$ 12.00
H-2024-12-7100-80098203-04	Operational Meeting	2024-10-30	Ottawa, ON	EDC Kitchen	25	0				\$ 25.00
H-2024-12-7100-80097091-01	Operational Meeting	2024-09-10	Ottawa, ON	EDC Kitchen	15	0				\$ 15.00
TOTAL HOSPITALITY										\$ 92.00
Total :										\$ 864.74

Additional comments:

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