

Export Development Canada

Nancy Russell

Senior Vice-President & Chief Internal Auditor

January 2025

Travel expenses										
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Places visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
T-2025-01-1210-708741-01	Operational Meeting	2024-12-01	2024-12-05	Ottawa, ON	\$ 286.73	\$ 46.16	\$ 978.16	\$ 590.55		\$ 1,901.60
T-2025-01-1210-709915-01	Operational Meeting	2025-01-05	2025-01-09	Ottawa, ON	\$ 299.97	\$ 86.58	\$ 1,012.13	\$ 590.55		\$ 1,989.23
T-2025-01-1210-709982-01	Operational Meeting	2025-01-12	2025-01-16	Ottawa, ON	\$ 497.11	\$ 87.17	\$ 942.34	\$ 563.55		\$ 2,090.17
T-2025-01-1210-710054-01	Operational Meeting	2025-01-21	2025-01-22	Ottawa, ON	\$ 514.06	\$ 100.26	\$ 249.10	\$ 203.25		\$ 1,066.67
Total travel										\$ 7,047.67

Additional comments:

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Hospitality expenses

Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the commercial establishment or vendor	Attendees (EDC):	Attendees (guests):				Total amount
T-2025-01-1210-709716-01	Operational Meeting	2024-12-17	Toronto, ON	Rabba Marche	5					\$ 19.99
T-2025-01-1210-709716-02	Operational Meeting	2024-12-17	Toronto, ON	Starbucks	5					\$ 24.15
T-2025-01-1210-80099649-01	Operational Meeting	2024-12-09	Ottawa, ON	Export Development Canada	5					\$ 10.00
T-2025-01-1210-80099649-02	Operational Meeting	2024-12-10	Ottawa, ON	Export Development Canada	12					\$ 35.00
TOTAL HOSPITALITY										\$ 89.14
Total :										\$ 7,136.81

Additional comments: