**Export Development Canada**

**Julie Pottier**

**Senior Vice-President, Small Business & Partnerships**

**December 2024**

**Travel expenses**

| Reference number | Purpose of travel | Travel Start Date | Travel End Date | Places visited | Air Fare | Other Transportation | Lodging | Meals & Incidentals | Other expenses | Total amount |
|---|---|---|---|---|---|---|---|---|---|---|
| T-2024-12-3000-709203-01 | General Corporate Representation | 2024-11-06 | 2024-11-06 | Montreal, QC | $ - | $ 24.59 | $ - | $ - | $ - | $ 24.59 |
| T-2024-12-3000-709203-02 | Operational Meeting | 2024-11-07 | 2024-11-08 | Ottawa, ON | $ - | $ 238.80 | $ 50.00 | $ - | $ - | $ 288.80 |
| T-2024-12-3000-709203-03 | Board of Directors related Meeting | 2024-11-17 | 2024-11-21 | Calgary, AB & Vancouver, BC | $ 2,160.95 | $ 255.00 | $ 1,273.37 | $ 367.90 | $ - | $ 4,057.22 |
| T-2024-12-3000-709203-04 | Operational Meeting | 2024-11-28 | 2024-11-29 | Ottawa, ON | $ - | $ 238.80 | $ 50.00 | $ - | $ - | $ 288.80 |
| | | | | | | | | | | |
| | | | | | | | | | | |
| **Total travel** | | | | | | | | | | **$ 4,659.41** |

**Additional comments:**

**Hospitality expenses**

| Reference number | Purpose of hospitality activity | Date of hospitality activity | Municipality where the hospitality activity took place | Name of the commercial establishment or vendor | Attendees (EDC): | Attendees (guests): | | | | Total amount |
|---|---|---|---|---|---|---|---|---|---|---|
| No expenses to report | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| **TOTAL HOSPITALITY** | | | | | | | | | | **$ -** |
| | | | | | | | | | | |
| **Total :** | | | | | | | | | | **$ 4,659.41** |

**Additional comments:**